Kaohsiung Medical School
Procedures of International Student Admission

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Article One
The regulations are prescribed pursuant to Article 6 of Regulations Regarding International Students Undertaking Studies in Taiwan stipulated by the Ministry of Education.

Article Two
An individual of foreign nationality, who has never held nationality status from the Republic of China (R.O.C.) and who does not possess an overseas Chinese student status at the time of his/her application, is qualified to apply for admission.

An individual of foreign nationality, who has resided overseas continuously for no less than 6 years, pursuant to the following requirements, is also qualified to apply for admission. However, an individual who plans to apply for study at a school of medicine, post-baccalaureate medicine or dentistry must have resided overseas continuously for no less than 8 years.

1. An individual who is also a national of the R.O.C., but does not hold nor has had a household registration in Taiwan.
2. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of his/her application shall have an annulled status regarding his/her R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
3. Regarding individuals mentioned in the preceding two subparagraphs, he/she must not have studied in Taiwan as an overseas Chinese student, nor received placement permission in the same year of the application by the University Entrance Committee for Overseas Chinese Students.

Foreign nationals who have been recommended by a foreign government, organization,
school, or educational or cultural association to study in Taiwan through a cultural exchange agreement are not subject to the restrictions described in the preceding paragraph.

The prescribed “6 and 8” years in Paragraph 2 shall be calculated in accordance with the commencement of the school term (February 1st or August 1st) as the termination date in the length of 6 and 8 years. The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” refers to the length of stay for an individual in R.O.C. for no more than a total of 120 days per calendar year.

Individuals fulfilling the following requirements with written proofs of documents are not restricted to the regulation. The calculation of their stay shall not be calculated into consecutive years of residency in R.O.C.

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education.
2. Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry of Education, and to which the total length of stay is less than 2 years.
3. Exchange students, whose length of total exchange is less than 2 years.
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of his/her R.O.C. nationality before Feb. 1st, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before Feb. 1st, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan, and at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission. However, an individual who plans to apply for study at a school of medicine, post-baccalaureate medicine or dentistry must have resided overseas continuously for no less than 8 years.

The continual residency in the aforementioned paragraph refers to the durations of residence in domestics not exceeding 120 days but individuals qualified from paragraph one to four in fifth article is not subject to the limitation of this article. Henceforth, the duration of residence is excluded from the aforementioned duration of residency.

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission. However, an individual who plans to apply for study at the College of Medicine, post-baccalaureate medicine or dentistry must have resided overseas continuously for no less than 8 years.

The aforementioned “reside continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year, but individuals qualified from
paragraph one to four in fifth article is not subject to the limitation of this article. Henceforth, the duration of residence is excluded from the aforementioned duration of oversea residency.

The six and eight year calculation period as prescribed in Paragraph 1 and 3 shall be calculated from the starting date of the semester (Feb. 1st or Aug. 1st) as the designated due date for the time of study.

The aforementioned oversea as prescribed in Paragraph 1 to 4 is subject to paragraph 5 in previous article.

Article 4

Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to higher academic levels shall be handled in a manner identical to the procedures of admission for local students, except that an application for master’s degree or higher level of graduate studies can be processed under the rules of each individual school.

Article 5

The quotas for admission allocated for international students at all divisions of KMU, should be no more than ten percent of the number of positions allocated for these schools for local students each year. The number should be calculated into the total number of positions at each school, yearly and reported to Ministry of Education.

If the quotas for admission, which have been allocated for local students, have not been filled, KMU may give the quotas to international students according to the total number of designated yearly positions that are open for international students. The quotas for admission, as prescribed in Paragraph 1, do not include international students with a non-degree status.

Article 6

Applicants shall submit the following application materials to the Admission division of the Office of Academic Affairs before the enrollment date and shall be admitted after the documents are authenticated by our school:

1. The admission application form.
2. A degree certificate and an official transcript:
   (1) Applicants from China: in accordance with Chinese government and regulations corresponding with Taiwanese government.
   (2) Applicants from Hong Kong or Macao: in accordance with Hong Kong or Macao’s government and regulations corresponding with Taiwanese government.
   (3) Applicants from other areas:
      a. Oversea Taiwanese schools corresponding with the educational system in Taiwan.
      b. Other oversea schools not included in precedent passages should follow verification by a ROC embassy, consulate, representative office, or other office or institution (herein referred as “ROC Overseas Mission”) authorized by the Ministry of Foreign Affairs to authenticate such documents.
3. Validated financial statement authenticated by an ROC Overseas Mission, or scholarships granted by government, universities/colleges or private industries indicating that the student has sufficient funds to study in Taiwan.
4. The valid documents of admission and invoice of registration

Other documents as required by the university or college. The highest-level certificate or equivalent of academic attainment issued by an international education institution as stipulated-above in Subparagraph 2 of the preceding paragraph, must be in accordance with the MOE “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education” except for those issued by
Taiwan’s overseas educational institutions. In the event there is any doubt regarding the
documentation of any international documents as being unauthenticated by one of
Taiwan’s overseas representative offices in Subparagraph 2 & 4 during the evaluation
process of applications from international students, schools may require that these
international documents be authenticated by one of Taiwan’s overseas representative
offices; schools may apply to a Taiwan overseas representative office for evaluation
assistance regarding documents to be authenticated by one of Taiwan’s overseas
representative offices.

Article 7

During registration, newly admitted international students must present proof that they
are covered by medical and personal-injury insurance policies purchased abroad that
are valid for a period of no less than six months starting from the day they entered the
country.

Any insurance policies purchased abroad as stipulated in the previous paragraph must
be authenticated by an ROC Overseas Mission.

Article 8

An international student who has completed a bachelor’s degree or higher degree in
Taiwan and who applies for a master program shall be exempt from the rules listed in
Article 6, first paragraph, subparagraph 2, provided that a graduation certification and
transcript for each consecutive semester issued from the institutions in Taiwan are
enclosed.

International students who have graduated from schools that enroll foreign residents in
Taiwan, or from bilingual programs affiliated with local high schools must submit
graduation certificates and transcripts for each academic semester to apply for
admission under Article 6, and are exempt from the rules listed in Article 4 and Article
6, paragraph 1, subparagraph 2.

Article 9

The Procedure Governing International Students Admission, criteria, and relative
integrative tasks for International Student Admission are drawn by International
Review Task Force. The Review Task Force comprises Vice President, Dean of
Academic Affairs, Dean of Global Affairs, Deans of Colleges and affiliated Chiefs of
Departments. Vice President is appointed the Chairperson; Dean of Academic Affairs,
the Vice Chairperson. The Procedure Governing International Students Admission
shall provide reviews of all departments and institutes for admission, durations of
study, numbers of enrollment, qualifications of application, review or recommendations
and tuition fees and other regulations.

Article 10

When international students are suspended or discontinue their schooling, or by any
other reason that causes them to lose student status at the school, KMU shall update
student’s information and report on the Management Information System assigned by
Ministry of Education.

Article 11

International students may not apply for bachelor programs designed for returning
education students, part-time, in-service courses of Master programs, or other
programs, which are restricted to night classes and classes during holidays.

International students who have received an Alien Residence Certificate, Permanent
Residence Permit, or are enrolled in an international program, which is ratified by this
Ministry, are exempted from this Article.

Article 12

International students who fail to complete registration due to incidental events or
VISA validation shall provide relative documents as proof and apply for deferral of
registration.

On registration, international students shall be admitted in school in that semester
before 1/3 of the semester elapses; for those who register after the elapse of 1/3 of the
semester shall be admitted in next semester or academic year. Those who are ratified by the Ministry of Education are not subject to the restrictions specified in this Article. International students who are approved for an internship after graduation in Taiwan by designated authorities may afterwards extend their international student status for no more than one year after graduation. During the course of study in Taiwan, international students, who are approved for initial household registration, resident registration, naturalization or restoration of their R.O.C. nationality, will lose their international student status and shall withdraw from school.

International students who withdraw from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Code may not thereafter apply again for admission under this regulation. The transfer of an international student from one school to another school shall be admitted in our school but for foreign students with behavior issues, poor academic performance for a conviction under Criminal Code shall not apply to this rule. The master’s program and Ph.D. program do not accept transfer of international students. The maintaining of student status, transfer, suspension, withdrawal, other student status and other appraisals concerning lives should follow the stipulation of KMU.

Article 14
On condition of not interfering regular educational situation, all colleges and department on signing agreement of collaboration shall enroll exchange students overseas, and this case is respondent with International Students Admission and qualified under this procedure to enroll selective foreign students in course study.

Article 15
Colleges and departments(institutes) is allowed to hold Bachelor’s Program due to International Academic Collaboration or other specified needs in accordance with whole-scale development and resources conditions, and this shall be reported to Ministry of Education.

Article 16
In order to offer grant to assist excellent international students, KMU can place scholarships and grants for international students. The guidelines would be stipulated.

Article 17
Office of Global Affairs is in charge of relative affairs with regard to enrollment, counseling and contact of students. It also arranges household family and assists Chinese lessons, and host cultural activities to improve understanding of our culture for foreign students. KMU shall host activities to assist international students to fit in our culture and school in order to promote internationalization of our campus, which would increase the communication and interaction between local students with the international students.

Article 18
Schools or designated authorities shall immediately handle the cases in accordance with the regulations if international students violate the Employment Services Act after investigation.

Article 19
When international students are suspended or discontinue their schooling, or by any other reason that causes them to lose student status at the school, the school must notify the Service Center, National Immigration Agency, the Ministry of the Interior, Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the police department of the local municipal government, and send copies of notification to this Ministry.

Article 20
All Departments and Graduate institutes are entrusted with setting terms of enforcement for International Student Admission and shall be upon approval by Department Conference, College Conference and Academic Conference before
Article 21  
In case of other details not enclosed in this Procedure, please refer to relative Laws and Regulations in this country.

Article 22  
This Procedure is approved by Academic Conference and Meetings and Committees, has sent notification to Ministry of Education. The amendment of this procedure still applies.